



Arkwright Meadows Community Gardens

Job Description

Job Title:	Part Time Seasonal Gardener
Responsible to:	AMC Garden Management Committee
Supervision:	Named Member of Management Committee
Salary:	£30,515 pro rata (£15.86 ph)
Hours of work:	16 hours per week (no overtime payments).
Job Purpose:	To grow saleable produce using organic methods at the Gardens. Share in management of the crops and harvest for customers. Occasional support of the volunteering programme. Promote and sustain the ethos of AMC gardens.

Duties and Responsibilities

1. Develop and manage planting plan to grow (using organic and no dig methods) produce to sell. Grow (and have some culinary knowledge of) a broad range of produce reflecting the needs of the diverse local community.
2. Plan, develop and be responsible for the maintenance of the Gardens site.
3. Report to Management Committee and undergo regular supervision.
4. Interact with the visiting public and Gardens' customers to create a welcoming environment.
5. Maintain and comply with health and safety regulations and ensure health and safety of colleagues, volunteers and visitors. Ensure appropriate horticultural training is provided as necessary.
6. Sales of garden produce. Cash handling and card payments.
7. Work with the staff team and Management Committee to further the Gardens' aims.
8. Adhere to and promote the Community Gardens' Equal Opportunities policy.
9. Comply with the policies, procedures and systems of the Gardens.
10. Be responsible for the safeguarding of adults and children in compliance with the Gardens' safeguarding policy.
11. Attend and report to Management Committee meetings and sub-group meetings as required.
12. Undertake from time to time any task which the Management Committee may assign in line with this post and salary scale.

This post requires an enhanced Disclosure and Barring Service (DBS) check.